

DRAFT

# ENVIRONMENT CLUB PORTFOLIO

Environment Club Name : \_\_\_\_\_

School : \_\_\_\_\_

Date submitted : \_\_\_\_\_

Portfolio assessed by: 1) \_\_\_\_\_

2) \_\_\_\_\_

\_\_\_\_\_

# Contents

*Please include extra pages if needed.*

## Section

1. School Profile
  2. Description of your Area / Community
  3. Summary of Previous Environmental Work
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  9. Review and Reflection of the Environment Club Award process
- 
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  - Portfolio Assessment Tools
- 
- Appendix 1: Criteria Sheet
  - Appendix 2: Minutes Template

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# 1. School Profile

*Please include extra pages if needed.*

Name of Environment Club:

Name of School:

Address:

Island:

Tel:  Fax:

Email:

Grades:

Number of students at our school:

Number of teachers at our school:

Number of Environment Club Members:

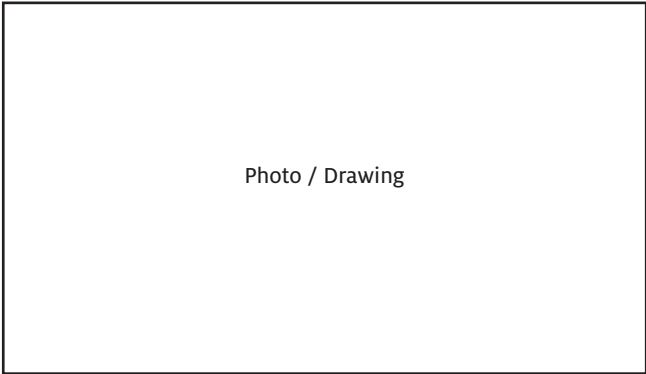


Photo / Drawing



### 3. Previous Environmental Work

Are there any environmental programs or initiatives already in place?

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Are there any discontinued environmental programs that the Environment Club has conducted in the past? Why were these programs discontinued?

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*If yes:*

■ What environmental issues has your club focused on?

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■ Why were these areas chosen?

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■ What work was done in these focus areas?

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■ Who was involved? (Staff, students, parents, community members, local businesses/organisations, etc).

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■ Describe any successes within the focus areas.

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■ What were the challenges to your work in these focus areas?

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■ What work still needs to be done in these focus areas?

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## 4. Active Group Members

List all the people involved in the management of your club, any committees in place, those in charge of coming up with projects and those who participate in the club's initiatives. Attach extra pages if needs be.

President:

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Other members

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(Students, community members, teachers, etc):

Students:

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Teachers:

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Community members and parents:

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Other members:

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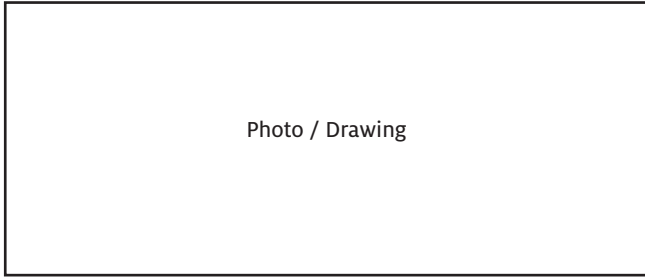


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How is the whole school being involved? Has whole school involvement in environmental issues increased since last year? What has influenced this?

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## 5. Responding to the criteria sheet

- Complete the criteria sheet (see appendix 1)
- Highlight the findings of your criteria sheet here by answering the questions.

- What areas did your club score well in?

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- What does this tell you?

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- Where did your club score low?

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- Which 3 (or more) of these will the club focus on this year, and why?

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## 6. Record of Meetings

Add columns to this table if you wish.

You could also attach minutes of meetings (see template, appendix 2).

Date	Who attended	Issues discussed	Any decisions
24 - 4 - 07	Mariyam Ali Ahmed Aishath Adam Hussain Hawwa	Lights are not turned off after class.	<ul style="list-style-type: none"> <li>▪ Will make posters and display them by every light switch.</li> <li>▪ Talk about it at assembly.</li> <li>▪ Students will approach peers and explain why conserving energy is important.</li> </ul>

## 7. Action Plan

Choose three\* main goals that the Club will focus on based around the Environment Club's criteria sheet results:

*(In the boxes below, write what the goal is and how the group is going to achieve it. Remember to include a time span, the overall cost and who is in charge of each of the targets). Think about how each goal could benefit and involve the community. How will you make sure the success is sustainable?*

*\* More targets can be included if necessary.*

Goal 1:

Goal 2:

Goal 3:

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## 8. Linking and Networking

Linking and networking can play an important role in your environmental work. Linking with others allows us to learn, share and grow together. Are there any local schools that you could form a partnership with? Are there local community groups that might share your interest in environmental issues? Perhaps you could conduct activities together.

- Describe any links you have with other schools (both local and national).

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- Describe any links your Environment Club has with the local community.

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- What are some groups that you could ask to become involved in the Club's initiatives?

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- Why do you think wider community involvement is important?

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## 9. Review and Reflection on the Environment Club Award process

(Reflections and suggestions to strengthen our work next year).

- *This section is a key part of your portfolio. Reviewing and reflecting on your Club's work will allow you to make informed plans for next year based on your valuable experiences this year. Describe the findings of the criteria sheet and evaluate the club's experience of the Award process.*
- *This section should be completed with the club and in consultation with the other teachers and students.*

Were the focus area goals set by the club achieved?

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What were the club's successes?

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What were the difficulties that the club faced?

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Was the criteria sheet relevant to your club? Why / why not?

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Was the Award process a rewarding experience? How could it be improved?

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Other:

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**Whole school involvement:**

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Was the whole school and wider community involved in the Club's initiatives?  
(include parents, teachers, other school staff and community members)

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What were the rewarding aspects of involving these groups?

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What were the challenges?

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How can this be strengthened next year?

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**Action and management projects:**

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How have your action projects benefited the school?

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How can you build on these projects next year?

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## Future Plans

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a) What will the group do to build on the Club's existing work?

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b) What are some new goals for next year?

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c) How will the Club ensure that its actions are sustainable?

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## Guidelines for assessing Eco-School portfolios *(To be completed by assessors)*

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### CRITERIA SHEET PERFORMANCE:

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### WHOLE SCHOOL INVOLVEMENT:

Are most teachers and learners involved in the Club's initiatives? Are community members, parents and other partners involved? Do the Club's activities involve and benefit the wider community?

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### ACTION PROJECTS AND WHOLE SCHOOL MANAGEMENT:

Has the Club's initiatives contributed to sustainable management / development of the school and / or community? Please give evidence. Has the school benefited from these initiatives?

How can this be strengthened next year?

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### REVIEW AND REFLECTION:

Has the club reflected on the various stages of their programme? Is reflection meaningful, and have they used the reflection pages in the portfolio to help guide this reflection? Is reflection linked to future plans? How can this be strengthened next year?

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Has the club had success in fostering environmentally sound behaviours within the life of the school (e.g. power saving, World Environment Day Celebrations, printing on both sides of paper, etc)? Please give evidence.

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Further Comments & Recommendations (this should include ideas of how portfolio could be improved, what further work needs to be done if the club doesn't receive the Award) – please use an extra page if necessary

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## Scoring System

Section	Maximum Points	Points Scored
School Profile	5	
Description of Area/ Community	5	
Previous Environmen- tal Work	20	
Active Group Members	5	
Criteria Sheet Perform- ance	45	
Response to Criteria Sheet	20	
Records of Meetings	15	
Action Plan	20	
Linking and Network- ing	25	
Review an Reflection	25	
Future Plans	15	
<b>TOTAL:</b>	<b>200</b>	